

LOVELAND CITY SCHOOL DISTRICT BOARD OF EDUCATION

Loveland Intermediate Media Center Loveland, OH March 17, 2009

The Loveland Board of Education met in regular session on Tuesday, March 17, 2009. Dr. Lorenz called the meeting to order at 7:00 p.m.

Call to Order
ROLL CALL:

Mrs. Pennington	Present
Dr. Kolp	Present
Dr. Lorenz	Present
Dr. McClanahan	Present
Mrs. Olsen	Present
Samantha Cardwell	Present
Adam Kavka	Present

RESOLUTION NO. 09-24 ADOPTION OF BOARD AGENDA

Dr. McClanahan moved, seconded by Dr. Kolp to adopt the agenda for the March 17, 2009 Board of Education meeting as presented. Voting order and sequence will be rotated by the Treasurer.

Discussion
ROLL CALL VOTE:

Dr. Kolp	Yes
Dr. Lorenz	Yes
Dr. McClanahan	Yes
Mrs. Olsen	Yes
Mrs. Pennington	Yes

MOTION CARRIED.

Welcoming of Guests

Pledge of Allegiance

Recognitions & Presentations

- Colin Dyer: Overture Awards 2nd Place in Visual Art
- Tim Partin: Coach of the Year – Basketball
- Randy Simons: Coach of the Year – Swimming
- Jennifer Weill: Coach of the Year – Academic Team
- Recognition of winter student athletes

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Hearing of the Public- None

Student Representative Reports

- Adam Kavka reported that he attended the Winter Sports Awards ceremony. He announced that the Academic team finished second in their conference for the fifth year in a row. The next high school musical will be held March 26-28th at 7:30 p.m.
- Samantha Cardwell reported that the Ohio Graduation Test was being given this week at the high school to sophomores. The freshmen are taking a practice test. Student Council will be holding a blood drive on April 17th. Samantha announced that the 4th and 5th grade orientation at the Loveland Intermediate School will be held on March 23rd and 24th. The Optometry Admission Test will begin next month for grades 3-8.

Board Member Committee Reports

- Dr. McClanahan attended the PAWS Committee meeting on March 11th. Several policies are in the Board packets for a first reading. Dr. McClanahan attended the LECC musical "Bugs". The Curriculum Committee meeting was held on February 27th and notes from this meeting have been provided to the Board.
- Mrs. Olsen attended the Finance Committee meeting. She discussed the per pupil expenditure report. Mrs. Olsen announced that she will be attending the legislative conference in Columbus on March 25th.
- Dr. Kolp announced that the Facilities Committee did not meet. He also discussed the Moose Lodge donations.
- Mrs. Pennington was a judge for the God Flag and Country competition. She will be attending the Customer Service Committee meeting tomorrow. Mrs. Pennington announced that the Facilities Committee will meet on March 19th at 7a.m.
- Dr. Lorenz attended the Curriculum Committee meeting. That report will be provided by Mary Ellen. Dr. Lorenz attended the National Association for Career and Technical Education's annual policy summit and had the opportunity to meet with many Ohio representatives. Dr. Lorenz said, in reference to an article in the Wednesday, March 11th Loveland Herald, that it was likely that Mayor Weisgerber was misquoted when he stated that Loveland City Council had not heard from the School Board in months concerning the annexation settlement agreement. Dr. Lorenz consulted with School Board legal counsel and confirmed that discussions are ongoing and that the agreement wording has been offered to both sides several times in the past month.

Superintendent's Report and Recommendations

- State of the Schools Meeting
- Development of Core Values
- First Readings of Policies:

1460 – Staff Health and Safety

2262 – Latchkey Program

2421 – Career-Technical Education Program

2623 – Student Assessment and Academic Intervention Services

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- 3120.01 – Professional Staff Hiring
- 3120.04 – Employment of Substitutes
- 3120.05 – Employment of Personnel in Summer School
- 3120.06 – Selecting Student Teachers/Administrative Interns
- 3120.07 – Employment of Casual Resource Personnel
- 3120.08 – Professional Staff Supplemental Contracts
- 3120.09 – Volunteers
- 3121 – Criminal History Record Check
- 3138 – Suspension During Pending Criminal Actions
- 3139 – Staff Discipline
- 3140 – Termination and Resignation
- 3160 – Staff Health and Safety
- 3210 – Staff Conduct
- 4120.04 – Employment of Substitutes
- 4120.09 – Volunteers
- 4121 – Criminal History Record Check
- 4138 – Suspension During Pending Criminal Actions
- 4139 – Staff Discipline
- 4140 – Termination and Resignation
- 4160 – Staff Health and Safety
- 4210 – Staff Conduct
- 6460 – Vendor Relations
- 7540.01 – Technology Privacy
- 8141 – Mandatory Reporting of Misconduct by Licensed Employees
- 8142 – Criminal History Record Check for Contracted School Services
- 8210 – School Calendar
- 8310 – Public Records
- 8315 – Information Management
- 8351 – Security Breach of Confidential Databases
- 8900 – Anti-Fraud
- 9211 – District-Support Organizations
- 9270 – Equivalent Education Outside the Schools (Home Schooling)

RESOLUTION NO. 09-25 APPROVE POLICY

Mrs. Pennington moved, seconded by Dr. Kolp to approve policy:

5113 – Inter-District Open Enrollment

Discussion

ROLL CALL VOTE:

Dr. Lorenz	Yes
Dr. McClanahan	Yes
Mrs. Olsen	Yes
Mrs. Pennington	Yes
Dr. Kolp	Yes

MOTION CARRIED.

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RESOLUTION NO. 09-26 APPROVE 2010-2011 SCHOOL CALENDAR, OPTION B

Dr. Lorenz moved, seconded by Dr. Kolp to approve 2010-2011 school calendar, option B.

Discussion

ROLL CALL VOTE:

Dr. McClanahan	Yes
Mrs. Olsen	Yes
Mrs. Pennington	Yes
Dr. Kolp	Yes
Dr. Lorenz	Yes

Treasurer’s Report and Recommendations

RESOLUTION NO. 09 -27APPROVE THE FOLLOWING RESOLUTIONS

Dr. Kolp moved, seconded by Mrs. Pennington to approve the following resolutions:

- Approve the submitted financial reports, payment of invoices, transfers, investment of funds and appropriation adjustments.
- Approve reading and corrections of typographical and substantive changes to previous minutes for February 17 and March 3 not yet adopted and as printed in draft.
- Accept the following donation:
 - \$115 to the Loveland Elementary 4th Grade for transportation to the Loveland Care Center to deliver baskets of collected items and letters to residents in support of the FISH! Philosophy “Make Their Day” program by Brandie Carter, Susan Craig, Nancy Croskey, Sarah Robertson, and Kevin Rodriguez
- Approve Brett Griffith as delegate to attend training on public records law as prescribed by HB9.
- Accept the low bid for “12 – 72 Passenger School Buses” for the total fixed amount of \$933,300.00 from Miami Valley International. This purchase is funded with revenue from the Permanent Improvement fund. Planned bus replacement purchases have been deferred during the past two years.

Bid Tabulation

<u>Company</u>	<u>Bid Amount</u>	
Miami Valley International	\$72,400.00	Base Bid
	\$140.00	5 Year/150K Tow Package
	\$1,850.00	REI Digital Camera System
	\$3,035.00	Webasto Scholastic Heater
	<u>\$350.00</u>	Webasto 7 Day Timer
	\$77,775.00	
	<u>12.00</u>	Qty to be Purchased

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\$933,300.00 Total Expenditure

- Approve the contract between Side Effects, Inc. and the Loveland City School District to provide a football field scoreboard per the master agreement below:

MASTER AGREEMENT

This agreement made between Side Effects, Inc., herein called the "Company" and Loveland High School herein called the "School" do hereby agree to the following services:

WHEREAS, it is the desire of the Company to deliver to the School, electronic scoring or advertising equipment. It is the desire of the Company to contract with advertisers to place ads upon static or scrolling advertising panels that are to be displayed during sporting events on the school campus.

NOW THEREFORE, the parties agree as follows:

- 1. COST: The Company will provide the equipment listed on the attached schedule to the designated school once the necessary numbers of sponsors are secured and the money collected at no cost to the School. In addition, the Company shall be entitled to deduct from initial advertising revenues \$5,000.00 in addition to the installed cost of the equipment to cover costs of the solicitation including commissions. In the event that sponsorship dollars fail to reach the initial costs, both parties will have to renegotiate the equipment involved. In the event both parties cannot negotiate, the School may not approach or receive any monies from sponsors secured by or contracted with the Company for that project.
2. SPONSOR SOLICITATION: The Company is responsible for the solicitation of sponsor advertising to purchase all equipment. The Company is responsible for obtaining all advertising signage including installation on existing structure.
3. SPONSOR PRICING: The Company shall set the sponsor cost and determine multi-year pricing. The School agrees to incentives listed in the schedule for each of the sponsors through the duration of the sponsor's contract. The sponsor's contract will survive any termination of this agreement. The Company is responsible for collection of all advertising revenue.
4. COPYRIGHTS: The Company shall obtain the rights to use copyrighted materials from the sponsor or owner of the copyright for use in the intended advertising.
5. COMMISSIONS & FEES: The Company is entitled to a 50% commission on the net revenue from sales of sponsor advertising after the initial costs in Paragraph 1 and as per the attached schedule in all years. The Company shall account for all revenue and issue a check to the School within 6 months from the time all the money is collected. In all years, the School is entitled to a 50% share of the net revenue above the initial costs in Paragraph 1 and as per the attached schedule. Net revenue is the gross revenue less cost of signage materials including shipping.
6. AD APPROVAL: The School shall have an opportunity to review and approve all sponsors' displays prior to publication if they so choose. The School must give written notice of their desire to see the sponsor artwork within 30 days of the signing of this agreement.
7. AD DISPLAY: The School agrees to display the sponsor's ad in accordance to the general accepted practices to maximize exposure of the sponsor's ad, including all sporting events as may be applicable.
8. OWNERSHIP: The School shall own the equipment upon delivery to the school campus site.
9. MAINTENANCE: The School shall be responsible for maintenance, repair and operation of the equipment. The School shall be responsible for installing replacement or additional ad panels. If the Company is requested to perform the installation, the School will be responsible for the cost. All repairs shall be affected in a timely basis. THE SCHOOL shall benefit from all OEM equipment warranties.
10. TERM: The term of this agreement shall be for (10) years with the option to renew on a year to year basis thereafter as the parties may mutually agree. THE SCHOOL shall honor all advertising contracts in effect with sponsors in the event of termination.
11. TERMINATION: Termination may occur in the event of the following:
a. If Company becomes insolvent or subject to proceedings under any law relating to bankruptcy, insolvency, or relief of debtors.
b. Company may cancel a schedule in the event initial advertising revenue does not cover cost in Paragraph 1. Company is responsible for any refunds due sponsors.
12. INSURANCE: All contractors or subcontractors installing equipment or ads will carry comprehensive general and automotive liability insurance with minimum limits acceptable to THE SCHOOL. The Company will supply certifications of insurance evidencing such coverage prior to installation.
13. OTHER PROJECTS: Other intrusive sponsor/projects are not permitted. Existing programs are permissible. New signage/displays inhibit the success of this project and thus are not permitted.

The terms and conditions of this agreement shall not be binding until signed by all parties, as appropriate, and shall be effective as dated below.

The School

Side Effects, Inc.

Authorized School Representative Signature / Date

Signature / Date

Printed Name / Title

Printed Name / Title

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- Approve removal of the following inventory from district physical asset inventory by means of sale, gift or destruction.
 - AlphaSmart 3000 Personal Word Processor, Serial No. ALF2000-0898-00045
 - AlphaSmart 3000 Personal Word Processor, Serial No. AA-0797-05725
 - AlphaSmart 3000 Personal Word Processor, Serial No. AA-0797-05639
 - AlphaSmart 3000 Personal Word Processor, Serial No. AA-0697-6798
 - AlphaSmart 3000 Personal Word Processor, Serial No. AA-0996-02852
 - AlphaSmart 3000 Personal Word Processor, Serial No. AA-0196-2457
 - HP ScanJet ADF Scanner, Serial No. SG95810HS

Discussion

ROLL CALL VOTE:

Mrs. Olsen	Yes
Mrs. Pennington	Yes
Dr. Kolp	Yes
Dr. Lorenz	Yes
Dr. McClanahan	Yes

MOTION CARRIED.

Assistant Superintendent, Personnel Services and Human Resources

RESOLUTION NO. 09-28 APPROVE RESIGNATIONS AND EMPLOYMENT OF CERTIFIED, CLASSIFIED, HOMEBOUND, SUBSTITUTE AND SUPPLEMENTAL POSITIONS FOR THE 2008-2009 AND 2009-2010 SCHOOL YEARS

Dr. McClanahan moved, seconded by Mrs. Olsen to approve resignations and employment of certified, classified, homebound, substitute and supplemental positions for the 2008-2009 and 2009-2010 school years.

- A. Retirement/Resignation/Leave of Absence/Termination
 - 1. Jennifer Steiner, Resignation, LIS 5th grade Teacher, effective 6/30/09
 - 2. Jennifer Burdette-Stitt, Leave of Absence, LIS 5th grade Teacher, effective 2009-2010 school year
 - 3. Heather Jamison, Leave of Absence, LHS English Teacher, effective 2009-2010 school year

- B. Employment of Substitute Certified Personnel for the 2008-2009 School Year
 - 1. Philip Johnson, effective 2/27/09
 - 2. James Van Orsdel, effective 2/18/09
 - 3. Kristen King, effective 2/18/09
 - 4. Thomas Clark, effective 2/25/09
 - 5. Melinda Drechsler, effective 2/25/09
 - 6. Alejandra Stewart, effective 3/3/09
 - 7. Robert Turner, effective 3/3/09
 - 8. Judy Lakes, effective 3/6/09
 - 9. Laura Tracy, effective 3/9/09
 - 10. Necola Kidwell, effective 3/9/09
 - 11. Bennett VanOurdenallen, effective 3/10/09
 - 12. Marilyn Sneller, effective 3/12/09

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- 13. Kristopher Marshall, effective 3/12/09
- 14. Jessica Bledsoe, Speech Language Pathologist, maximum of 30 days at \$250/day, effective 3/11/09

C. Supplemental Positions effective 2008-2009 School Year

- 1. Margaret Cirone, Substitute Alternative School Instructor, 3.5 hours/day, up to 4 days/week, \$25.00/hour, effective 3/2/09 to 6/5/09.

D. Home Instruction

- 1. Amy Frankel, (BA-13), for an LHS student per IEP, 3/2/09 – 4/3/09 for up to 5 hrs/wk.

E. Employment of Classified Personnel for 2008-2009 School Year

- 1. Custodial
 - a. Annette Kohus, LIS/LMS 2nd shift Custodian, Step 1, effective 3/6/09

F. Employment of Substitute Classified Personnel for 2008-2009 School Year

- 1. Secretary/Aide/Monitor
 - a. Helen Davidson, effective 2/19/09
 - b. Catherine Dwyer, effective 2/19/09
 - c. Melinda Drechsler, effective 2/25/09
 - d. Philip Johnson, effective 3/6/09

- 2. Food Service

- a. Deborah Griffith, effective 3/13/09

Discussion

ROLL CALL VOTE:

Dr. Kolp	Yes
Dr. Lorenz	Yes
Dr. McClanahan	Yes
Mrs. Olsen	Yes
Mrs. Pennington	Yes

MOTION CARRIED.

Executive Session

Dr. Lorenz moved, seconded by Mrs. Olsen to enter into Executive Session to confer with an attorney for the Board of Education concerning disputes involving the Board of Education that are the subject of pending or imminent court action; and to discuss negotiations and to consider the employment of a public official.

Discussion

ROLL CALL VOTE:

Dr. Lorenz	Yes
Dr. McClanahan	Yes
Mrs. Olsen	Yes
Mrs. Pennington	Yes
Dr. Kolp	Yes

The Board entered into Executive Session at 9:27 p.m.
The Board came out of Executive Session at 11:22 p.m.

Dr. Lorenz asked Mrs. Pennington to take over the chair for the remainder of the meeting.

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RESOLUTION NO. 09-29 AMEND THE AGENDA

Mrs. Olsen moved, seconded by Dr. Kolp to amend the agenda to include a resolution on authorizing public notice.

Discussion

ROLL CALL VOTE

Dr. McClanahan	Yes
Mrs. Olsen	Yes
Mrs. Pennington	No
Dr. Kolp	Yes
Dr. Lorenz	Yes

MOTION CARRIED.

RESOLUTION NO. 09-30 AUTHORIZE TO PROVIDE PUBLIC NOTICE

Dr. Kolp moved, seconded by Dr. Lorenz to authorize the Assistant Superintendent of Personnel Services to provide public notice that the Superintendent intends to retire at or near the conclusion of the 2008-2009 school year and is seeking continued employment with the school district. The notification will include the date, time and location of a public meeting in which this issue will be discussed.

Discussion

ROLL CALL VOTE:

Mrs. Olsen	Yes
Mrs. Pennington	No
Dr. Kolp	Yes
Dr. Lorenz	Yes
Dr. McClanahan	Yes

MOTION CARRIED.

Adjournment

Mrs. Olsen moved, seconded by Mrs. Pennington to adjourn the meeting.

Discussion

ROLL CALL VOTE:

Dr. McClanahan	Yes
Mrs. Olsen	Yes
Mrs. Pennington	Yes
Dr. Kolp	Yes
Dr. Lorenz	Yes

Mrs. Pennington adjourned the meeting at 11:25 p.m.

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Treasurer

President

BOARD OF EDUCATION BUSINESS MEETING

April 21, 2009

Loveland Intermediate School Media Center

7:00 p.m.

BOARD OF EDUCATION WORK SESSION

May 5, 2009

Loveland Board of Education Office

7:00 p.m.